**Document Reference 6/2012**

Minutes of a meeting of Shiptonthorpe Parish Council held on the 6th September 2012 at 7.00pm in the Methodist Hall.

Present: Councillor Andy Burton Catherine Clark (Clerk)

Councillor Robert Ducker Councillor Janet Miller

Councillor Dee Sharpe

**Apologies**

Councillor David Rudd.

**Open Forum**

**Minute Reference 1**

Following the recent resignations Councillor Burton explained the procedure that we need to follow to make us legal once again. Councillors Burton, Rudd and Sharpe have been co-opted on to the Council until we are in a position to co-opt further members.

Mark Hutton expressed his interest in joining the Parish Council and Councillor Burton explained the procedure involved.

**Election of Chairman**

**Minute Reference 2**

Councillor Andy Burton was proposed and seconded as temporary Chairman.

**Declaration of Acceptance of Office of Co-opted Councillors**

**Minute Reference 3**

Declarations were completed and signed by Councillors Burton and Sharpe.

**Co-option of Council Members**

**Minute Reference 4**

It was agreed that an advertisement be displayed on both village notice boards and the same advert be distributed to all residents within the parish. The Clerk showed a draft copy of this which was accepted subject to one amendment. Councillors Burton, Miller and Sharpe kindly offered to help deliver the fliers and were thanked by the Clerk for their kind offer.

It was discussed that should we be in a position to co-opt additional members by the next meeting on the 27th September we should then be able to hold a full council meeting shortly after.

Meeting closed at 19.15

**Signature of Chairman:**  **Dated:**

**Catherine Clark (Clerk), 19 Princess Road**

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