

**Shiptonthorpe Parish Council**

**Clerk: Catherine Simpson 19 Princess Road, Market Weighton, York YO43 3BX**

**Tel: 01430 872239 Email: shiptonthorpeparishcouncil@hotmail.co.uk**

21st September 2018

Dear Councillor

You are hereby summoned to attend a meeting of Shiptonthorpe Parish Council i**n the Village Hall, Station Road, Shiptonthorpe, YO43 3PH at 7.15 pm on Thursday 27th September 2018.**

Members of the public are welcome to attend the meeting and may address the council during the Public Participation period. An agenda for the meeting is shown below.

Yours sincerely

Catherine Simpson

Catherine Simpson

Clerk of the Council

**AGENDA**

1. To receive apologies and approve reasons for absence
2. Declarations of Interest:
3. To record declarations of Pecuniary/non-pecuniary interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared
4. To note dispensations given to any member of the Council in respect of the agenda items listed below:
5. To resolve that the meeting is temporarily suspended for up to 15 minutes to allow for a period of Public Participation during which members of the public may address the Council on any matter affecting the parish. (Open Forum)
6. To resolve the adoption of the following minutes:
7. Ordinary meeting 16th August 2018

as a true record.

1. To receive reports on any matters arising from the minutes of the meetings held on the 16th August not covered elsewhere on the Agenda.
2. Finance
   * 1. To approve the following payments and transfers to savings account

|  |  |  |  |
| --- | --- | --- | --- |
| 1. | Clerk’s salary | £ |  |
| 2. | Clerk’s expenses (working from home allowance) | £ | 66.00 |
| 3. | Play Safety | £ | 96.60 |
| 4. | HMRC (PAYE) | £ | 1.80 |
| 5. | Mike Walker | £ | 1,152.50 |
|  | **Total (exc. Clerk’s salary)** | **£** | **1,316.90** |

Monthly transfers to savings account:

|  |  |  |  |
| --- | --- | --- | --- |
| 1. | Churchyard & Cemetery fund | £ | 167.00 |
| 2, | Election fund | £ | 25.00 |
| 3. | Projects fund | £ | 92.00 |
|  | **Total** | **£** | **284.00** |

* + 1. To review and approve the monthly Financial Report
    2. To verify and approve the Bank Reconciliations
    3. To discuss first draft budget for 2019

1. **Planning -** To resolve to support, or otherwise, the Planning Applications as listed below:

**18/02668/PLF** – Cedar Lodge, York Road

Proposal: Erection of single storey extension to rear following demolition of existing conservatory Location: Cedar Lodge York Road Shiptonthorpe East Riding Of Yorkshire YO43 3PH Applicant: Mr David Hannam Application type: Full Planning Permission

1. **Environmental and Community Matters – to receive reports in respect of the following:**
2. Village Maintenance (including grass cutting, litter picking and winter maintenance):
3. Churchyard and Cemetery (including church wall and trees)
4. To discuss damage to head stone during building work
5. To receive an update on the re-painting of the railings
6. Highways (including maintenance, Street Scene and traffic problems)
7. Update on the proposed roundabout redevelopment
8. Street Lighting:
9. To receive an update on the possible additional lamp columns along York Road
10. The Green and BT telephone kiosk
11. Update on phone box refurbishment project
12. Update on the information board
13. Shiptonthorpe Beck
14. Dog fouling
15. To receive the monthly update
16. Shiptonthorpe Playing Fields
17. To discuss the ROSPA report
18. Update on the Community Shop bench
19. Shiptonthorpe Village Hall
20. To receive an update from the VH Committee on the redevelopment (if available) & discuss more involvement in this project by the parish council
21. Website & social media
22. The triangle green and the bench:
23. Co-option to fill existing casual vacancy
24. To note correspondence for information purposes only and:
25. Councillors Exchange and Agenda items for next meeting
26. Administration Matters:
    * + 1. Review and adoption of Council Management Risk Assessment
27. To note that the next meeting of the Parish Council will be held on the 18th October 2018.