**Document Reference 5/2020-21**

Meeting Minutes of the above Committee which was held remotely and commenced at 16:30hrs on Tuesday 6th October 2020.

Present:

Cllr Robert Ducker RD Chairman

Cllr Ian Jeffrey IJ Vice Chairman & Meeting Administrator

Cllr Tim Bowron TB

Cllr Victor Lambert VL

Cllr Katy Wrathall KW Guest

No members of the public were present.

1. Cllr Jeffrey requested on behalf of the Chairman, declarations from those present to disclose all persons who may be viewing or listening to the meeting and whether or not the meeting was being recorded by anyone and that they understood the rights of any members of the public who may be present and who do not wish to be filmed or recorded. It was confirmed nobody else was present and nobody was recording the meeting.
2. Apologies were received from Cllr Hilary Hazell and Richard Waud.
3. Prior to updating the committee on the progress of the paddock project, a statement of intent to deliver the project over the next two years was read to the meeting by Cllr Jeffrey and endorsed by all members of the committee present.

IJ continued and updated the meeting with progress to date. He outlined how the project was started as a result of topsoil and aggregate being donated by Breheny Civil Engineering to the Parish Council for use in the paddock. The time-limited offer came at a difficult time, near to the end of the Covid-19 lockdown. As soon as the material was made available a contractor was on-hand to immediately undertake the work; grubbing out the paddock and then moving and depositing around 160 tons of material, laying weed suppressant material, levelling, seeding and rolling. Andrew Harrison from Tree Care cut down self-seeded saplings which separated the Village Hall front lawn from the paddock. This work commenced at the start of May and was finished by mid-May. The two grassed areas have merged and knitted together well and we are at a point now to consolidate and develop the scheme. This part of the scheme came in on budget. IJ confirmed it was his intention to arrange for the various project documents to be placed at a single location on the Parish Council website for those who may interested in viewing them.

1. TB updated the meeting regarding the drainage investigation. He explained that Bobby Wilson from Wilson Services Ltd. had lifted the manhole cover in the Village Hall Car Park and found there to be a brick pit which he cleared of mud, rodded the pipes and jet washed them out. One pipe went into the paddock and at a point about 10m away and level with the toilet block it appeared to be blocked. A subsequent investigation with a digger has shown this pipe connects to what appears to be a brick and rubble soak-away. Bobby dug out the bricks and rubble and approximately a metre down there was water above a thick layer of clay which he could not dig through. One other issue identified is that the kerb at the entrance to the Village Hall car park is level with the road surface and as a result surface water from the road flows down into the car park adding to the problem. RD pointed out that following the raising of the paddock it seems to be better than it was and the surface has been very hard of late. It is possible matters have been improved, but he suggested it was sensible to monitor the situation over winter. There may be a number of soak-away options available to us. A report will be submitted to the Parish Council by Bobby Wilson with his findings.
2. RD responded with an update from the Village Hall Committee and confirmed at the present time they are in the process of making applications for grants to support various improvements. RD indicated that any ground work should be done in early spring along with improving the drainage problem in the car park.
3. It was agreed by the committee to expand the paddock project to include the front lawn and other growing areas. RD recommended that the committee ask for a maintenance budget of £250 to improve the grassed areas, the work being; the scarifying and killing of the moss in the front lawn and additional grass seeding of the paddock which should be done now as it is the right time of the year to do so. A general discussion took place relating to the development of a future planting scheme and KW suggested involving the community with perhaps plant donations in memory of somebody they wished remembered. There are a number of options available and an action was taken by RD (VL/TB) to develop three planting schemes for consideration so that we have three clear plans and the community can then choose their preferred option.
4. Grant based funding was discussed. It is possible two funding streams may be available to us, YOR4Good and Market Weighton developer (S106) monies. IJ confirmed until recently our Ward Councillor, Cllr Mike Stathers was the portfolio holder for Enhancing Communities and he may be able to help and offer us appropriate advice. Action was taken by RD (TB/VL) to approach Cllr Stathers and discuss the matter further with him and report back to the committee.
5. Whilst the committee may have a vision in relation to future projects it was agreed that the present scheme is our priority and if there is anything else it should be a matter for the full membership of the Parish Council to consider.
6. The date of the next meeting will be in mid-January 2021.

Meeting closed at 5:30pm.