

SHIPTONTHORPE PARISH COUNCIL

Document Reference 21/2013
11th October 2013

Shiptonthorpe Parish Council – Minutes of a meeting held on the **10th October 2013** at 7.00pm in the Methodist Hall, Town Street, Shiptonthorpe, YO43 3PE

Present

Cllr Robert Ducker	RD	Chairman
Cllr Janet Miller	JM	Vice Chairman
Cllr Tracey Baty	TBa	Councillor
Cllr Margaret Dixon	MD	Councillor
Cllr Tim Bowron	TBo	Councillor
Cllr Mark Hutton	MH	Councillor

Attended by

Catherine Clark	CC	Clerk
Cllr David Rudd	DR	Ward Councillor

2 members of the public

Action

1 OPEN FORUM

Mr Morley from JWM Farming addressed Council over his planning application for a wind turbine in Hayton. This application is for a 50m turbine, which Mr Morley explained is not in addition to but to replace the 40m turbine that has already been granted by ERYC.

Tony Vinnell acknowledged the work done to tidy up the children's play area in the Playing Fields and expressed his thanks. Council were advised that this work had been done by Matthew Makin, a nearby resident.

2 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Hazell and Ward Councillors Burton and Sharp.

3 WARD COUNCILLORS REPORT TO MEETING (FOR INFORMATION ONLY)

Councillor Rudd updated Council on the improvements to be made on the new Pocklington roundabout for the new industrial estate. Work will commence in November and be completed early next year.

The next meeting of the A1079 Group is on the 29th November (details to be confirmed) and it is hoped that Greg Knight may attend this.

He also advised that there are no funds at present to fund a cycle path from Shiptonthorpe to Market Weighton or make good the existing path.

4 DECLARATIONS OF INTEREST

There were Declarations of Interest received from Councillors Bowron, Miller and Ducker in respect of ROAG.

5 APPROVAL OF MINUTES OF MEETING 12TH SEPTEMBER

The minutes of the above meeting were agreed and ratified.

6 MATTERS ARISING (NOT COVERED ELSEWHERE ON THE AGENDA)

6.1 Insurance – on-going

ACTION: RD to chase NFU

RD

6.2 Macdonalds sewage - The issue over Macdonalds and their sewage was discussed. The Clerk presented Council with a letter from Yorkshire Water stating that they intend to utilise the site's existing sewage plant. However, the Chairman has been informed by the site foreman that this is not the case and that it is to be piped into the main sewer in Shiptonthorpe. It was agreed that the Clerk will write to Yorkshire Water on this issue and express our concerns in light of the relatively recent problems with sewage backing up. It was felt that the increase in use could lead to further problems.

ACTION: The Clerk to write to Yorkshire Water.

CC

7 PLANNING

Council considered the following Planning Applications:

13/02784/STPLF

Erection of wind turbine at Land North of Thorpe Rise Farm, Hayton for JWM Farming. Council approved this application but asked that it be noted that this was only because it is a replacement for a turbine which already had permission granted.

13/02215/PLF

Erection of a two storey extension to rear and detached triple garage with games room above to side at Redlands, York Road, Shiptonthorpe for Mr Steve Gunn.

Council approved with no observations to make.

ACTION: The Clerk to return planning forms to ERYC accordingly.

The following applications had permissions granted by ERYC:

13/02299/PLF

Oranmore Cottage, Town Street, Shiptonthorpe

13/02202/PLF

Land East of Lilac Cottage, Station Road, Shiptonthorpe

12/02835/PLF

Hardacres, Harswell Lane

ACTION: Clerk to return planning forms

CC

8 FINANCE

Council agreed the following payments:

C Clark	Salary	£ 244.60
C Clark	Expenses	£ 104.55
PKF Littlejohns	Audit fee	£ 120.00
Savings Account	Church wall fund	£ 125.00

TOTAL **£ 594.15**

The Clerk updated Council with the present bank position.

The closing bank balance is £25,539 less the above payments.

The Clerk confirmed receipt of the completed audit from PKF Littlejohns. Everything was found to be in order. A copy of this will be displayed on the notice board for a period of 14 days.

The Clerk asked Council to start thinking about the budget and with this in mind whether they want to put some money aside in respect of possible future election costs.

It was agreed that the Clerk would bring details of the requirements of an internal auditor to the next meeting.

The Clerk was also asked to present her expenses form to Council for payment.

ACTION: The Clerk to post Audit form on notice board for 14 days

CC

ENVIRONMENTAL & COMMUNITY MATTERS

- a) Village Maintenance (including grass cutting, litter picking and winter maintenance)
The application for a free salt bin has been rejected by ERYC on the grounds that the gradient of the footpath does not warrant one and also because there is already one within 100 metres of the proposed site.

The issue of possible additional litter was discussed when Macdonalds opens. It was agreed that the Clerk will ask Mike Walker to monitor this.

It was agreed that the Clerk will speak with Mike Walker and ask him to clear away wet leaves from the footpaths.

ACTION: The Clerk to speak with Mike Walker

CC

- b) Churchyard & Cemetery (including Church wall and trees –

The Clerk has sent the ERYC report and map of the Churchyard trees to Matthew Wilcockson, tree surgeon, who is going to arrange a site meeting to take this further. The other company contacted have not responded. Councillor Ducker has spoken with Andrew Harrison who also wishes to be considered for this work.

Councillor Miller advised that there may be the possibility of applying to the 2013/14 ERYC Local Grant Scheme for the work to the Churchyard trees subject to certain criteria.

Councillors Miller and Bowron asked for copies of the ERYC report on the trees as they both expressed a wish to attend the site meetings along with Councillor Ducker.

The Clerk suggested that Council may wish to increase the prices for burials in the cemetery and presented Council with copies of charges from other parish councils. It was agreed that the Clerk would put these into a spread sheet for the next meeting.

ACTION: The Clerk to liaise with Matthew Wilcockson and Councillor Ducker to liaise with Andrew Harrison to arrange a site meeting.

CC

The Clerk also to prepare a spread sheet on the cemetery charges for comparison.

RD

The Clerk to email copy reports and maps to Councillors Bowron and Miller

- c) **Highways** – See also above under Ward Councillor’s report.
In addition the Clerk agreed to speak with ERYC and request that the works on the roundabout not be done during the day again as this caused traffic chaos on Monday.

ACTION: The Clerk to speak with Highways

CC

- d) **Street Lighting** – The Clerk has requested the safety checks on the two lighting columns along York Road. Nothing further has been received.

The Clerk has spoken with the owner of The Ship who said that they would check the safety issue with the hanging sign.

ACTION: Clerk to chase ERYC over safety checks.

CC

- e) **Shiptonthorpe Beck** – Councillor Miller updated Council on the 8th October ROAG meeting. The committee had walked the length of the beck and taken photos. There will be a volunteer clean-up day to remove excess vegetation hopefully some gravel that has built up, this has been arranged for the 8th February 2014. Trevor Hobson is arranging with residents to remove some blocks which require immediate attention. A resident reported to ROAG seeing someone from ERYC inspecting the A1979 road bridge, this was later confirmed by another resident to be Martin Clarke from ERYC Land Drainage. It was suggested that the Clerk write to Martin Clarke to ask if we may have a copy of his report.

It was also stated that the water in the beck outside Vet Raj does not smell too healthy. The Clerk will report this to Yorkshire Water and request at the same time that they check the culverts on Clay Lane.

The lump of concrete is still in the beck. The Clerk will chase Kirk Lister at ERYC.

ACTION: The Clerk to speak to Yorkshire Water over the beck at Ve Raj and the culverts on Clay Lane and also speak to Kirk Lister at ERYC. **CC**

- f) **Shiptonthorpe Playing Fields** – Grant Project - Councillor Baty updated Council on the above project. The play bark is ordered and as soon as this arrives work can commence.

- g) **Shiptonthorpe Village Hall** – Concern was raised over the steps at the side of the entrance to the Village Hall car park. Tony Vinnell, a member of the public (also a VH Committee member) said he would address this immediately and put a barrier in place to avoid any accidents.

ACTION: Tony Vinnell to fence off steps **TV**

- h) **Website** – It was agreed that a link from our website to that of ERYC would be inserted to enable visitors to the website to view the register of interest's forms.

Councillor Baty advised that the website Newsletter page is now a Blog page.

It was agreed that the Clerk can utilise the Facebook page to direct traffic to the website. **CC**

ACTION: Clerk to insert web link

- i) **Neighbourhood Watch** – We have not had any volunteer co-ordinators to date.

- j) **Pedestrian Crossing** – There have been complaints by residents that Macdonalds have put a refuge in the road and yet the village are struggling to get a pedestrian crossing. This is a cost issue and Macdonalds will have had to pay for this.

It was agreed that the Clerk should write to Bainton Parish Council and ask how they funded their own pedestrian crossing. **ALL**

ACTION: to continue to push for a pedestrian crossing.

- k) **Cycle Path** - Councillor Miller reported to Council she had spoken to Penny Beaumont from WREN who had told her that WREN welcome grant applications from Parish Councils and give grants of up to £75,000 for cycle paths. In addition to this the PC would need 11% third party funding.

Following attending a Community Partnership Funding Workshop, Councillor Miller has arranged an informal meeting with Paul Varney from Groundwork North Yorkshire to discuss the possibility of funding a cycle path between Shiptonthorpe and Market Weighton. Interested parties are to meet on Tuesday, 5 November at 10am in Langlands Coffee Shop. It was agreed the Clerk should write to MWTC and ask if any of their members would like to attend.

ACTION: Clerk to invite MWTC to meeting on 5th November. **CC**

1) **ERYC Local Grant Scheme 2013-14**

If we are able to prove that we are already committed to the Playing Fields project, which we are, then we are able to apply for the 2013/14 grant scheme. It was agreed that we apply for a grant in respect of the salt bin. The Clerk will complete the forms.

ACTION: Clerk to complete forms for salt bin

CC

m) **Jubilee Tree and bench -**

Having sight of a recent communication from ERYC with regard to the planting of the Jubilee Tree, it brought to Council’s attention the existence of an underground utility/water supply and the requirement of a seat licence which had to be agreed **prior** to the erection of the Jubilee Bench.

Council agreed unanimously, that the tree should not be planted here due to potential risk to pipework in the future from the tree roots, and that an alternative site would be agreed in the Playing Field.

As Council were not happy with the seat license having been applied for retrospectively it was agreed that we would look into moving the bench also.

ACTION: Councillor Baty to arrange site meeting with PC and PF Committee.

TBa

10 CORRESPONDENCE

1. Copies of East Riding News
2. More details on the new Yorkshire and Humber Cross-Country pipeline to be laid by the national grid.
3. Invoice from ERNLLCA re training (already paid)

11 COUNCILLORS EXCHANGE & AGENDA ITEMS FOR NEXT MEETING

An additional meeting was agreed for the 24th September at 8.15pm to discuss only the budget and standing orders.

It was agreed that next year the Annual Parish Meeting and Annual Meeting of Council be held on separate days. The Annual Parish Meeting will take place first so that any items brought up by residents may be discussed at the Ordinary meeting following the Annual Meeting of Council. This would need to be amended in the Standing Orders.

ACTION: The Clerk to email the existing standing orders to Council prior to this meeting.

CC

12 ADMINISTRATIVE MATTERS

None.

13 HUMAN RESOURCES (PERSONNEL COMMITTEE)

Following recent communications from ERNLLCA the Personnel Committee still have some details to confirm with regard to the Clerk’s contract.

ACTION: HR Committee to chase the above

**JM
TBa
HH**

Meeting closed at 21.45.

Signature of Chairman:

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