**SHIPTONTHORPE PARISH COUNCIL**

**Document Reference 11/2016-17**

**20th February 2017**

Shiptonthorpe Parish Council – Minutes of a meeting held on the 16th February 2017 at 7.00pm in the Village Hall, Station Road, Shiptonthorpe, YO43 3PH.

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| Present |  |  |
| Cllr Robert Ducker | RD | Chairman |
| with |  |  |
| Cllr Tim Bowron | EB | Councillor |
| Cllr Margaret Dixon | MD | Councillor |
| Cllr Janet Miller | JM | Councillor |
| Cllr Richard Wilkins | RWI | Vice Chairman |
| Cllr Hilary Hazell | HH | Councillor |
| Attended by |  |  |
| **Officers** |  |  |
| Catherine Simpson | CS | Clerk and RFO |
| **Others** |  |  |
|  |  |  |
| 1 member of the public |  |  |
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|  |  | **Action** |
| **16/17-134** | APOLOGIES AND APPROVAL FOR ABSENCE |  |
|  | Apologies were received from Councillors Mark Hutton, Richard Waud & Edward Bowron and the reasons approved. |  |
| **16/17-135** | DECLARATIONS OF INTEREST  |  |
|  | Declarations of interest were received from:1. Councillor Ducker – A1079 proposals, Playing Fields, Shiptonthorpe Charity & ROAG.
2. Councillor Tim Bowron – Heritage Project, ROAG, Playing Fields
3. Councillor Janet Miller – ROAG, Village Hall
4. Councillor Hilary Hazell – Village Hall, Shiptonthorpe Charity
5. Councillor Richard Wilkins – Playing Fields
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| **16/17-136** | PUBLIC OPEN FORUM |  |
|  | Council was asked if the Parish Council still get money from ERYC in respect of the glass recycling at Langlands. The Clerk confirmed that this is still the case until June/July this year.A request was also made for the dual cycle and pedestrian facility on the new cycle path to be extended into the 30 mph limit entering Market Weighton. The dual facility currently ends within the 40mph section of the road, forcing cyclists off the dual facility path onto the road itself, presenting a potential safety hazard. |  |
| **16/17-137** | ADOPTION OF MINUTES OF MEETINGS ON 19TH JANUARY 2017 |  |
|  | **RESOLVED:** That the following minutes be adopted as a true record subject to minor amendment:1. Ordinary Meeting 19th January 2017
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| **16/17-138** | **MATTERS ARISING FROM THE MINUTES OF THE MEETING 19H JANUARY NOT COVERED ELSEWHERE** |  |
|  | None |  |
| **16/17-139** | TO RECEIVE THE REPORT OF THE WARD COUNCILLORS |  |
|  | No Ward Councillor was present. |  |
| **16/17-140** | **FINANCE** |  |
|  | 1. **RESOLVED** – That the following payments be approved:

|  |  |  |  |
| --- | --- | --- | --- |
| 1. | Clerk’s salary | £ |  |
| 2. | NFU (Playing Fields insurance) | £ | 38.46 |
| 3. | HMRC (PAYE) | £ | 62.16 |
| 4. | SLCC (Membership – half) | £ | 52.50 |
| 5. | Kompan (play equipment) | £ | 4122.36 |
| 6. | WebOrchard | £ | 144.00 |
| 7. | Petty cash | £ | 122.74 |
|  |  |  |  |

Monthly transfers to the savings account:

|  |  |  |  |
| --- | --- | --- | --- |
| 1. | Churchyard & Cemetery fund | £ | 167.00 |
| 2. | Election fund | £ | 25.00 |
| 3. | Projects fund | £ | 125.00 |

Another column is needed in the Income & Expenditure and budget sheet for Playing Field upkeep so that the £114.00 skip hire can be properly accounted for. |  |
| **16/17-141** | **PLANNING** |  |
|  | **17/00206/PLF – Church View, Town Street, Shiptonthorpe – amended plans**Erection of a single storey extension to the rear following demolition of existing extension and conservatory (revised scheme of 16/02147/PLF) Location: Church View Town Street Shiptonthorpe East Riding Of Yorkshire YO43 3PE Applicant: Mr & Mrs N Granger Application type: Full Planning Permission**17/00377/TPO – The Lorraul – tree work****RESOLVED:** That members did not have any observations to make on either application. |  |
| **16/17-142** | **ENVIRONMENTAL MATTERS** |  |
|  | 1. Village Maintenance (including grass cutting, litter picking and winter maintenance)
2. Grass & Litter Picking Contracts

The tender invitations are on the two notice boards. Clerk will send a copy of both to the current contractor.Litter picking will recommence 1st March.1. Dog fouling

Reports are that this is not quite as bad as it was. There is a known perpetrator and the issue will be dealt with.1. Ragwort

Awaiting further advice from Cllr Waud. 1. Churchyard and Cemetery (including Church wall and trees)
2. Lych gate

The restoration work will commence at the end of February. Cllr Wilkins requested a copy of the scope of works.**ACTION:** Clerk to send scope of work to Cllr Wilkins1. Sycamore in Churchyard adjacent to Eastways

Alan Hemmingway of ERYC has finally been in touch and planning permission forms will need completing. Work also needs to be done on the Lime tree at the wedding entrance to the Church yard. Both trees can be covered by the same application.**ACTION:** Clerk to complete planning permission forms. | **CS** |
|  | 1. Highways
2. Replacement gullies

Although ERYC have said that these will not be replaced as their condition is not bad enough a request was made by Cllr Wilkins that this issue be pursued Cllr Miller’s dog has been injured and one pedestrian. It could only be a matter of time before something else happens.1. Speeding on the A1079

Members requested that the Clerk pursue the issue of a reduced speed limit at Manor Farm. 1. Grey cabinet

Councillor Wilkins advised that this has now been taken away.1. Footpaths

Cllr Mole has been instrumental in lobbying ERYC to resurface the paths on Town Street. The Clerk read out an email sent to Cllr Mole which also thanked residents for their input.1. Street lighting

Cllr Wilkins has been advised by ERYC that they hope to replace the street lights with LED bulbs by the end of March this year.1. The Green and BT telephone kiosk

The Clerk has received the completion papers for the sale this week. She was asked to enquire as to the possibility of free paint.**RESOLVED:** That the phone box be turned into an information centre.Cllr Bowron was asked about the information notice board as the Heritage Project was looking to replace this. He will mention this at the next meeting and report back. |  |
|  | 1. Shiptonthorpe Beck

Appears to be flowing problem free1. Shiptonthorpe Playing Fields

Grant work Work has been completed on the play equipment.HedgesCllr Ducker advised that the hedge had been cut again and an invoice will follow. Bowling ClubCllr Ducker will obtain a quote for the Bowling Club to cut the trees. The Clerk will also ask for a quote from the contractor who came out last summer.Football ClubThey played on Sunday and with all the rain have made a mess of the field. It was agreed that a letter should be written asking them to come to the next meeting to address several different issues.1. Shiptonthorpe Village Hall

WifiThis has now been installed. This is standard broadband only as there is currently no more capacity for Infinity. Cllr Ducker will pass on contact details so that the Clerk can speak to BT on this issue.DefibrillatorCllr Ducker advised that the defibrillator does not show up on the national register despite the fact that the Clerk has sent off the paperwork for this. She will investigate.PaddockCllr Hazell showed plans for the proposed development of the paddock and asked that the Clerk obtain a WREN grant form in time for the next meeting.1. Website and social media

In the absence of Councillor Edward Bowron no further update was available.It was agreed that a new laptop should be purchased with the grant money from NALC in respect of the Transparency Code. Clerk will obtain quotes for the next meeting. Cllr Wilkins recommended CMB Computers in Pocklington.1. Neighbourhood Watch – nothing to report
2. No Cold Calling – this will be resumed once better weather arrives.
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| **16/17-143** | **CORRESPONDENCE FOR INFORMATION PURPOSES ONLY** |  |
|  | All correspondence will be logged. Due to current email issue a log has not been prepared. Once problems resolved this will be resumed. |  |
| **16/17-144** | **COUNCILLORS’ EXCHANGE AND AGENDA ITEMS FOR NEXT MEETING** |  |
|  | Cllr Wilkins has been to a fracking meeting in Market Weighton and provided a brief update of the current position as to drilling plans. |  |
| **16/17-145** | **ADMINISTRATION MATTERS** |  |
|  | Chairman’s AwardsThe nomination form has been acknowledged by ERYC.Member Attendance at meetingsIt was agreed that a letter should be sent to Cllr Hutton about his future attendance.Photo for ERNLLCA WebsiteERNLLCA have asked for member councils to send in a photo for their website. Cllr Ducker has one in mind and will send this to the Clerk.Annual Parish Meeting SpeakerIt was agreed that the Clerk should ask Cllr Peter Hemmerman if he would like to attend the Annual Parish Meeting to speak about the Minster Rail Campaign. |  |
| **16/17-146** | **DATE OF NEXT MEETING** |  |
|  | It was noted that the next meeting of the Parish Council will be on the 16th March in the Village Hall. |  |

Meeting closed at 20.45

Signature of Chairman:

**Clerk**: Catherine Simpson, 19 Princess Road, Market Weighton, Y043 3BX

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