

**Shiptonthorpe Parish Council**

**Clerk: Catherine Simpson 19 Princess Road, Market Weighton, York YO43 3BX**

**Tel: 01430 871736 Email: shiptonthorpeparishcouncil@hotmail.co.uk**

18th May 2018

Dear Councillor

You are hereby summoned to attend a meeting of Shiptonthorpe Parish Council i**n the Village Hall, Station Road, Shiptonthorpe, YO43 3PH at 7.15 pm on Thursday 24th May 2018.**

Members of the public are welcome to attend the meeting and may address the council during the Public Participation period. An agenda for the meeting is shown below.

Yours sincerely

Catherine Simpson

Catherine Simpson

Clerk of the Council

**AGENDA**

1. To receive apologies and approve reasons for absence
2. Declarations of Interest:
3. To record declarations of Pecuniary/non-pecuniary interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared
4. To note dispensations given to any member of the Council in respect of the agenda items listed below:
5. To resolve that the meeting is temporarily suspended for 15 minutes to allow for a period of Public Participation during which members of the public may address the Council on any matter affecting the parish. (Open Forum)
6. To resolve the adoption of the following minutes:
7. Annual Meeting of Council 12th April 2018
8. Ordinary Meeting of Council 12th April 2018
9. Annual Parish Meeting 19th April 2018
10. Extra ordinary meeting 3rd May 2018

as a true record.

1. To receive reports on any matters arising from the minutes of the meetings held on the 12th April, 19th April and 2nd May not covered elsewhere on the Agenda.
2. Finance
   * 1. To approve the following payments and transfers to savings account

|  |  |  |  |
| --- | --- | --- | --- |
| 1. | Clerk’s salary (including tax correction) | £ | 371.37 |
| 2. | X2 Connect (telephone box restoration) | £ | 924.10 |
| 3. | ERYC (salt bin re-fill) | £ | 96.00 |
|  | **Total** | **£** | **1391.47** |

Monthly transfers to the savings account:

|  |  |  |  |
| --- | --- | --- | --- |
| 1. | Churchyard & Cemetery fund | £ | 167.00 |
| 2, | Election fund | £ | 25.00 |
| 3. | Projects fund | £ | 92.00 |
|  | **Total** | **£** | **284.00** |

* + 1. To review and approve the monthly Financial Report
    2. To verify and approve the Bank Reconciliations
    3. To receive the internal audit report
    4. To complete the Annual Governance Statements
    5. To agree and adopt the year end accounts

1. **Planning -** To resolve to support, or otherwise, the Planning Applications as listed below:

**18/01185/PLF** Redlands, York Road, Shiptonthorpe

Proposal: Alterations to resurface and widen existing vehicular access Location: Redlands York Road Shiptonthorpe East Riding of Yorkshire YO43 3PH Applicant: Mr Steve Gunn Application type: Full Planning Permission

1. **Environmental and Community Matters – to receive reports in respect of the following:**
2. Village Maintenance (including grass cutting, litter picking and winter maintenance)
3. Churchyard and Cemetery (including church wall and trees)
4. Highways (including maintenance, Street Scene and traffic problems)
5. Update on the proposed roundabout redevelopment (if available)
6. Street Lighting
7. The Green and BT telephone kiosk
8. Update on refurbishment project (if available)
9. Update on the information board (if available)
10. Shiptonthorpe Beck
11. Dog fouling
12. Shiptonthorpe Playing Fields
13. To receive an update in respect of the replacement of the play area park bench
14. To receive an update on the replenishment of the play area bark
15. Shiptonthorpe Village Hall
16. To receive an update from the VH Committee on the redevelopment (if available)
17. Website & social media
18. To discuss the issues with the new website
19. The triangle green and the bench
20. To note correspondence for information purposes only
21. Councillors Exchange and Agenda items for next meeting
22. Administration Matters:
    * + 1. To review and adopt the GDPR Privacy Notice
        2. To resolve to sign the ERNLLCA GDPR Consent form
        3. To discuss the possibility of outsourcing the payroll following recommendation by the internal auditor
        4. To discuss an issue with Npower with regards to unmetered street lighting invoicing.
23. To note that the next meeting of the Parish Council will be held on the 21st June 2018.
24. To resolve that due to the confidential nature of the business to be transacted, the press and public be excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):
    * + 1. To authorise the NALC annual pay award in respect of the Clerk’s salary
        2. To discuss communication issues